

# AUDIOLOGY LABORATORY

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AUDIOLOGY

DONNA BAHLER, M.S.  
SPEECH PATHOLOGY

September 29, 1972

TO: Members, Board of Directors

FROM: Roy C. Rowland, Jr., Ph.D.,  
AAPPSPA Secretary

RE: Minutes of AAPPSPA Meetings

Dear former friends. Attached are rough draft copies of minutes for the brief New Orleans meeting and the very long Chicago meeting. They are reconstructed from my notes and tape recordings of these meetings. I have done some editing to retain a semblance of structure to the meetings which often became so general that accurate notes became impossible.

I truly apologize for the severe delay and trust that Academy business has not been held up for lack of these documents. Ben, I need a back-dated Treasurer's Report to go with the minutes. Jane, please check the portion on membership as well as the motion which assigns you some responsibility for developing a format for a series of questions and answers about private practice. Aubrey, especially review the comments regarding the program. Wally, I am sure you will carefully scrutinize the entire document and corrections as well as blanks will hopefully be provided.

I should like to request that in the future the Agenda should follow a previously evolved form such as the following:

1. Opening remarks and announcements.
2. Committee reports beginning with Treasurer, Membership, Program, remaining standing committees then ad hoc committees. Any items that might require action be deferred to new business and reports simply accepted. If a report is made, a prepared summary statement should be provided to the Secretary.
3. Old business. The President may report about old business or entertain motions to remove tabled motions, etc.
4. New business. First take care of those items which have been brought up in committee reports. The President may entertain additional motions.

Certainly, there is a time and place for our informal discussions as well as executive sessions, and I would be the last to "choke" the deliberations and discussions which keep our group interesting, but as Secretary I find it very difficult to rearrange our deliberations as they have occurred in the past two meetings. If you will help me in this manner, I promise to get the minutes out much earlier.

AMERICAN ACADEMY OF PRIVATE PRACTICE  
IN SPEECH PATHOLOGY AND AUDIOLOGY

MINUTES - BOARD OF DIRECTORS (CLOSED MEETING)

DATE AND TIME: May 7, 1972 (Sunday), 10:15 a.m.

PLACE: Royal Sonesta Hotel, New Orleans, Louisiana

PRESENT: Wallace A. Goates, H. Aubrey Feiwell, Roy C. Rowland, Jr.,  
Benjamin A. Cariri, Jane C. Johnson, R. Ray Battin,  
Donna R. Fox, John L. Boland, Jr., Edward Shulman,  
John S. Wortley

PRESIDING: Wallace A. Goates, President

A quorum being present, the meeting was called to order. President Goates discussed the history and connection between AAPPSPA and the ASHA Committee on Private Practice. He appointed Roy Rowland as recorder for the ASHA Private Practice Committee Meeting to follow the AAPPSPA Meeting.

President Goates presented a manual of the Academy to the members of the Board. The manual includes: names of current members of the AAPPSPA Board; current members of the ASHA Committee on Private Practice; procedural items of AAPPSPA; a proposed work program for 1972 and 1973; previous minutes of AAPPSPA; By-Laws of AAPPSPA; statement of purpose of AAPPSPA. President Goates explained the purposes and uses of the manual, incorporating deadlines for certain goals of AAPPSPA and the ASHA Committee. President Goates also presented Board members with copies of the previous SPAPP Bulletins.

There followed a discussion of the proposed work program for which President Goates requested approval in the nature of "consensus" rather than formal motions.

1. Publications, policies, formalized and put into effect; The Bulletin and its editor; The Newsletter.

Discussion of this item centered around the establishment of a more rapid form of communication to the membership and affiliates. Use of a newsletter approach was discussed. Problems encountered with the bulletin and retaining an editor were discussed. It was suggested that the bulletin might be published less frequently and contain proceedings of the Spring Conferences.

Approved by consensus

2. Monitor and liaison network established.

Clarification by the President indicated an intent to assign members in various geographic areas to "monitor" items or

actions of general interest to AAPPSPA and to forward this information centrally for distribution.

Approved by consensus.

3. Membership invitation effort established and functioning.

A list of ASHA members in private practice had been previously requested from ASHA, but, so far, has not been made available. It was suggested that, if necessary, a membership list of those persons in private practice be purchased from ASHA.

Approved by consensus

4. Series of "answer bulletins" prepared and published for distribution. (Co-op with ASHA).

The purposes of such bulletins would include: (a) description and history of the Academy; (b) requirements for members and for affiliates with an explanation of differences; and, (c) considerations before opening a private practice. Since the Academy brochure could include (a) and (b), it was suggested that members of the Board be assigned specific question areas for preparation, that the question be written in a form-letter style, and that if additional information is required, the individual requesting the information be advised to be more specific. It was suggested that Jane Johnson establish the format of such a membership bulletin. Further, it was recommended that the final forms be sent to the AAPPSPA Central Office for appropriate distribution.

Approved by consensus

Discussion followed regarding the need for an additional Board meeting within 60 days to cover all the materials presented. Chicago was suggested and accepted, and the dates of June 9, 10, 11, 1972, were adopted with the provision that adjournment occur by noon on Sunday, June 11.

Approved by consensus

5. Regional seminars (workshops) established.

This proposal includes the concept of arranging for workshop programs in different geographic areas using AAPPSPA members to present information regarding private practice.

Approved by consensus

6. Academy Boards program planned.

This proposal included (a) course credit bearing programs from our own meetings, (b) course credit by liaison with other professional meetings and, (c) Academy supported methods. Explanation of this proposal involved the concept that AAPPSPA

should work toward providing courses which might be applied as credit toward making an individual member "Board eligible," and that eventually a "Board certified" program including an examination be incorporated into this program. The AAPPSPA Board of Directors would design a program of Board certification which would include a series of short courses. For example, a program/course might carry three credits toward certification making individuals Board eligible. When the member had acquired a sufficient number of credits, he would be eligible for an examination by his peers.

Approved by consensus  
with recommendation to  
pursue this area further.

7. Academic and clinical Ph.D. program in private practice prepared with key universities and private practice offices able to qualify.

Discussion followed related to AAPPSPA leadership in establishing guidelines for including private-practice course content in clinical Ph.D. programs in speech pathology and audiology. It was suggested that such a proposal should be directed from AAPPSPA to the ASHA Committee on Private Practice for consideration by ETB and PSB.

Approved by consensus

8. Post-doctoral preceptorships with private practitioner, in his office; guidelines by the Academy.

Question was raised regarding approval of this concept with so many individual differences among the various private practices.

Approved by consensus  
with the suggestion that  
further investigation of  
this proposal be made  
and reconsidered.

President Goates suggested the remaining procedural items be discussed at a later date. He further recommended consideration of a procedure which would allow the incoming President to conduct business at the time of the Spring Conference rather than waiting until the Fall Conference for his first official Board meeting.

ADJOURNMENT:

Moved by Fox - Battin that the AAPPSPA adjourn.

Motion passed.

AMERICAN ACADEMY OF PRIVATE PRACTICE  
IN SPEECH PATHOLOGY AND AUDIOLOGY

MINUTES - BOARD OF DIRECTORS (CLOSED MEETING)

DATE AND TIME: June 9, 1972 (Friday) 8:30 p.m.

PLACE: Marriott Hotel/Motel, O'Hare Airport, Chicago, Illinois

PRESENT: Wallace A. Goates, Benjamin A. Cariri, H. Aubrey Feiwell,  
Edward Shulman, Jane C. Johnson, Roy C. Rowland, Jr.,  
John S. Wortley, and John L. Boland, Jr.

PRESIDING: Wallace A. Goates, President

PREVIOUS MINUTES READING: Minutes of the previous meeting at New Orleans, Louisiana, May 7, 1972, were read. Approval was deferred pending revisions and circulation to Board members.

Feiwell commended that all expenses for the New Orleans Conference were paid from receipts of that Conference and that letters of thanks have been sent to participants.

President Goates suggested that in the future all bills should be submitted through the Treasurer. Discussion followed indicating agreement for such a procedure provided that an advance budget be allowed the program chairmen for initial expenses incurred.

President Goates expressed personal thanks and congratulated Board members for their willingness to use additional time and money to participate in scheduled and nonscheduled Board meetings such as the current Chicago meeting.

President Goates discussed the reorganization of AAPPSPA committees and provided handouts of committee assignments. The stated purpose of this reorganization was to place every Board member on a committee and to have every Board member chair at least one committee.

The committees and chairmen presented and discussed were as follows:

STANDING COMMITTEES: (PLEASE FILL IN NAMES OF MEMBERS APPOINTED IF MISSING FROM THE LIST!)

Program Committee  
Aubrey Feiwell, Chairman

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Time and Place Committee (combined with Program Committee)  
Edward Shulman, Member

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Membership Committee

Jane C. Johnson, Chairman  
John S. Wortley, Member

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Publications Committee

John Boland, Chairman  
R. Ray Battin, Member  
Irwin Lehrhoff, Member

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Legislative Affairs Committee

Donna Fox, Chairman  
Jane Johnson, Member  
Roy Rowland, Member

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Third Party Interests Committee

Irwin Lehrhoff, Chairman  
John Boland, Member  
Benjamin Cariri, Member

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Honors Committee

H. Aubrey Feiwell, Chairman  
R. Ray Battin, Member  
Donna Fox, Member  
Roy Rowland, Member

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Nominations Committee

John Wortley, Chairman  
R. Ray Battin, Member  
Edward Shulman, Member

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Historian and Archivist

Ad Hoc Committees

Professional Conduct Committee

Benjamin Cariri, Chairman  
H. Aubrey Feiwell, Member  
Jane Johnson, Member  
Roy Rowland, Member

Peer Review Committee

John Boland, Chairman  
Jane Johnson, Member  
Edward Shulman, Member

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Expanded Base Study Committee

Roy Rowland, Chairman

Irwin Lehrhoff, Member

Michael King, Affiliate

Procedural and Policy Manual Committee

Roy Rowland, Chairman

John Boland, Member

H. Aubrey Feiwell, Member

John Wortley, Member

Exhibits and Displays Study Committee

R. Ray Battin, Chairman

Donna Fox, Member

Irwin Lehrhoff

Additional comments regarding committees were presented as follows:

Where it is provided that a Committee will have added one Member, the option of selecting that Member will be given on this occasion, first to the Committee itself. The Member should be one not presently on the Board of Directors. The name of that selection should be given by the committee chairman to the President at the time committee reports are made to the Board. It is suggested that an alternate also be submitted at the same time. Official invitation will be written then to that Member. If he accepts or does not accept the committee chairman will be notified of the action. If the Member refuses the invitation and an alternate is not named the President will then make an appointment and so notify the Chairman. It is urged that these Members of the committees become especially involved in the committees work and responsibility in an effort to better integrate them into the Academy's work and also to learn of their capabilities for future assignment.

If there are committees where a Board Member or Member or Affiliate would particularly like to be placed, please let it be known so that effort can be made to make this accommodation.

Please note that all committees report to the President of the Academy who is also a non-working member of all committees and should be notified and informed of all deliberations, communications and on-going activity of the committee.

Replacements and change in numbers may be made to committees at any time.

The term of appointment to present Standing Committees is for two years; reappointment may be for one more year. The term of appointment for ad hoc committees is until the charge to that committee is completed and the committee discharged.

All committees have been directed to file their reports, not bodily incorporated as a part of the minutes, with the Secretary without delay for inclusion in the official Corporate records. //

OLD BUSINESS

President Goates presented a list of previous actions of the Academy which needed to be considered in order to rescind or modify:

1. Meetings of the Academy at the same time as ASHA are to be confined to business meetings and participation in ASHA programs. (February 12, 1967, New Orleans)

Moved, Rowland - Cariri, rescind previous motion.

Passed

2. Bulletin of the Academy to be published bi-annually. (April 7, 1968, Houston)

Moved, Feiwell - Wortley, rescind previous motion and further publication schedules shall be recommended by the Publications Committee and approved by the Board.

Passed

3. Meetings of the Executive Council to be open at all times unless specifically closed for some reason defined by the President. (February 12, 1967, New Orleans)

Moved, Feiwell - Shulman, rescind previous motion and adopt following policies:

- a. Recognize the Academy presently has no Executive Council but the Board of Directors is the administrative body.
- b. Request this concept be reversed and all Board of Directors meetings be closed meetings unless declared open by the President.
- c. Provide that guests and observers may be admitted to closed meetings for reason when granted by the President.

Passed

4. New offices to be taken at end of annual business meeting in the Spring. (March 31, 1969, Louisville)

Moved, Shulman - Rowland, rescind previous motion and change to--  
"New officers shall take charge at the opening of a final meeting of the Board of Directors at the Annual Spring meetings which shall be a full meeting planned with the President-Elect and so scheduled that members of the Board can conveniently attend it without interference or pressure for early departure."

Passed

5. Membership applications require two Academy member sponsors or three endorsing ASHA--CCC members.

Moved, Johnson - Wortley, rescind previous motion and change to  
"membership applications require two endorsing ASHA--CCC members who know the applicant's private practice."

Passed



6. Committee on Government Regulation and Third Party Carriers submit its findings in fall to the Board of Directors at the fall 1970 meetings of the Academy. (March 20, 1970, Del Rey)

Moved, Feiwell - Cariri, rescind previous motion.

Passed

7. Purchase from Cal Spapp and Michigan Speech Pathologists in Clinical Practice their publications for circulation to members of the Academy. (March 22, 1970, Del Rey)

Moved, Johnson - Feiwell, rescind previous motion.

Passed

8. Problem of those in private practice not meeting standards turned to Committee of the Whole - report to be submitted at next Board meeting. (March 20, 1970, Del Rey)

Moved, Cariri - Shulman, rescind previous motion.

Passed

11. Situation of the misuse of identity of an Affiliate required study and guidance which Membership Committee was to study and report back to the Board. (November 19, 1971, Chicago)

Moved, Shulman - Johnson, rescind previous motion.

Passed

President Goates stated that he needed copies of the following resolutions:

1. The Resolution to ASHA as directed re. deficiencies in training, qualifications and their confirmation as reflected in the Cohen report. (March 28, 1969, Louisville)
2. The Resolution to ASHA calling for a Symposium at the soonest practicable time re. ASHA and needs for strong, defensible, clinical training. (March 30, 1969, Louisville)
3. Resolution of the Academy re. request for support of legislative action for government health insurance to be submitted to ASHA. (May 1, 1971, Detroit)

Reports of Committees

Membership Committee: Jane Johnson, Chairman

Currently 45 members and 10 affiliates. Proposed Fred Bess, Ph.D., for membership, reinstate Bernard Landes as member and Lawrence Stolp as Affiliate.

Moved - Johnson, Feiwell - acceptance of report and recommendations.  
Passed

Treasurer's Report: Ben Ceriri, Chairman

Treasurer Ceriri reported disbursements of \$143.55. Balance as of June 9, 1972, \$1,267.20.

(NEED COPY OF TREASURER'S REPORT TO BE MADE PART OF MINUTES)

Moved, Rowland.- Feiwell, report be accepted.  
Motion passed

Publications Committee: John Boland, Chairman

No report.

Professional Conduct Committee: Ben Ceriri, Chairman

Reported that the committee makes the following recommendations regarding the role of the committee.

1. To develop positive guidelines and principles of good practice.
2. To consider the evolvement of a code of ethics or conduct.
3. Compile a group of case studies regarding ethics and conduct (possibly members could respond to the chairman of this committee after being notified of a request for such information through the newsletter.)
4. The committee will obtain copies of ethics from the American Psychological Association and the American Medical Association as guidelines.

Legislative Affairs: Chairman?

No report.

Program Committee: Aubrey Feiwell, Chairman

Feiwell reported that San Antonio has been selected as the site for the Spring Conference. It will be held in the Hilton Palacio del Rio, April 19 through 22, 1973. Dr. Chuck Berlin

has been contacted regarding presentation of a suitable shortcourse and has accepted. Fifty rooms have been reserved and the price ranges from \$22 to \$28.

Fall Conference is planned for November 17, 1972, one day prior to the ASHA Convention. Program will include (a) Board of Directors Meeting, (b) open "rap" session (Richard Dowling, speaker) with reports of AAPPSPA activities, (c) cocktail hour and, (d) banquet. Report accepted

Expanded Base Committee: Roy Rowland, Chairman

Interim report recommends (1) a third category of association to allow individuals who are interested in private practice to be placed on a mailing list for any materials distributed by the Academy, (2) a simplified certificate which acknowledges affiliates.

Procedural and Policy Manual Committee: Roy Rowland, Chairman

No report.

Exhibits and Displays Committee: R. Ray Battin, Chairman

No report.

Nominations Committee: John Wortley, Chairman

No report

Third Party Committee: Irwin Lehrhoff, Chairman

No report.

Honors Committee: Aubrey Feiwell, Chairman

Feiwell reported that the committee was considering types of plaques or scrolls with appropriate wording to be presented to the recipients.

Historian and Archives Committee:

Moved, Cariri - Wortley, discussion of this position be tabled.  
Motion passed

Peer Review Committee: John Boland, Chairman

Reported information on the APA Committee on peer review had been submitted to Rowland for distribution.

NEW BUSINESS

Moved, Feiwell - Boland, procedure for expediting conference bulletin will be:

- a. HAF will assign and set deadlines.
- b. At same time HAF will request authors' consent of papers in entirety.
- c. Abstracts returned to HAF.
- d. HAF with Lee Barr submits to printer.
- e. Printing galley and dummy proofs submitted to John Boland, Chairman, Publications Committee.
- f. John and Committee approve and return to HAF.
- g. HAF and Lee Barr submit abstracts to printer.

Passed

Moved, Wortley - Cariri, terms of officers be changed to two years,

Failed

Moved, Johnson - Wortley, design for Affiliate certificate be referred to Honors Committee.

Passed

Moved, Boland - Johnson, acceptance of new brochure design and content.

Passed

President Goates requested consensus on following items:

1. Need to develop some policy regarding individuals in Board position who are not functioning. President will correspond with Board members. Consensus
2. Need to write letter of appreciation to Dave Barron for his work as editor. Consensus
3. Private practice article published in ASHA is out of date and needs revision. Consensus
4. Chairmen of committees submit budgets by August 10, 1972. Consensus
5. That the President be allowed to move the Central Office to Salt Lake City. Consensus
6. That future considerations regarding publication of the bulletin include: (a) what content should be, (b) cost, (c) how it will be financed, (d) who will be responsible for its coordination, editing, distribution. Consensus

7. That publication of the newsletter should include the following steps:

- a. Information sent to Rowland.
- b. Paste-up rough copy prepared.
- c. Forward to publications committee with 5 day review deadline.
- d. Print 300 copies and mail to members, affiliates, ASHA Legislative Representatives, editors of other newsletters and related journals, and other organizations.

Consensus

Moved, Cariri—Wortley, that Feiwell contact \_\_\_\_\_ to attempt to obtain ASHA list of private practice members and that the AAPPSPA will purchase such list if unable to obtain otherwise.

Motion passed

UNFINISHED BUSINESS:

Private practice workshops and academy boards.

ADJOURNED: Sine Die, June 11, 1972